



Shikshan Prasarak Mandal Kolhapur's

**Br. Balasaheb Khardekar College, Vengurla.**

**Dist: Sindhudurg: 416516 (MS)**

(Affiliated to Mumbai University)

Office: 0236 6262047

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E mail: khardekarcollege@gmail.com

Website: www.khardekarcollege.in

**Re-accredited by NAAC – 'B' Grade**

### **NOTICE**

**Date: - 14.07.2021**

All the IQAC members are hereby informed that the first meeting of IQAC for the academic year 2021-2022 is scheduled on 16.07.2021 at 11.30 am in the Principal Cabin. The brief agenda of the meeting is as follows. All the members are requested to remain present in time to attend the meeting.

IQAC Coordinator

Principal

Br. Balasaheb Khardekar College, Vengurla

### **AGENDA OF THE MEETING**

1. To read and confirm the minutes of the previous meeting.
2. To prepare year plan and academic calendar of the college.
3. To held discussion on preparation of SSR and process of third cycle accreditation.
4. To update college website according to NAAC accreditation guidelines.
5. To discuss results of feedback analysis of all stakeholders.
6. To motivate teaching faculty to participate in online FDP /STC/webinars etc.
7. To initiate the research work of minor research projects sanctioned by the University of Mumbai.
8. To prepare and submit AQAR year of the year 2020-2021.
9. To discuss about the maintenance of infrastructure.

## MINUTES OF THE MEETING

**Meeting No.1**

**Date: - 16.07.2021**

**Venue: - Principal Cabin**

**Time: - 11.30 am**

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 16.07.2021 at 11.30 am in Principal Cabin. The meeting was chaired by Hon. Principal Dr. V. A. Dewoolkar. IQAC Coordinator Prof. D. B. Rane welcomed the chairperson Principal Dr. V. A. Dewoolkar and all the members of IQAC. The following agenda items were discussed in the meeting and made resolutions universally. IQAC Coordinator was put off the meeting the after the vote of thanks of the chairperson.

Sr. No.	Agenda	Resolution
01.	To read and confirm the minutes of the previous meeting.	Read and confirmed the minutes of the previous meeting.
02.	To prepare year plan and academic calendar of the college.	Prepared year plan and academic calendar for the year 2021-2022.
03.	To held discussion on preparation of SSR and process of third cycle accreditation.	Hold discussion on preparation of SSR and process of third cycle accreditation.
04.	To update college website according to NAAC accreditation guidelines.	Different committees were formed to update college website according to NAAC accreditation guidelines.
05.	To discuss results of feedback analysis of all stakeholders.	Feedbacks are collected and analyzed to publish the report on website.
06.	To motivate teaching faculty to participate in online FDP /STC/webinars etc.	It is decided to sanction duty leaves for the participation in FDP/STC/webinars to the teaching faculty.
07.	To initiate the research work of minor research projects sanctioned by the University of Mumbai.	It is decided to accelerate the research work of minor research projects sanctioned by the University of Mumbai.
08.	To prepare and submit AQAR year of the year 2020-2021.	The discussion made on preparation and submission of AQAR of the year 2020-2021.
09.	To discuss about the maintenance of infrastructure.	Decision was taken for the maintenance of infrastructure.

The following members were present for the meeting.

<b>Name of the member</b>	<b>Signature</b>
Prin. Dr. V. A. Dewoolkar (Chairman)	
Hon. Dr. M. J. Desai-More (Management Representative)	
Hon. Mr. S. Y. Dubaley (Alumni Representative)	
Hon. Mr. S. G. Khambkar (Society Representative)	
Hon. Mr. Parshuram Warang (Industry Representative)	
Hon. Mr. Sanjay V. Punalekar (Stakeholders Representative )	
Dr. Sou. D. S. Patil (Teachers Representative)	
Dr. M. B. Chougale (Teachers Representative)	
Mr. S. H. Mane (Teachers Representative)	
Mr. B. M. Bhairat (Teachers representative)	
Dr. M. M. Mujumdar (Teachers Representative)	
Dr. B. G. Gaikwad (Teachers Representative)	
Mr. S. A. Patil (Office Representative)	
Miss. Almeda Mariya Ashish (Student Representative)	
Mr. D. B. Rane (Coordinator)	

### **ACTION TAKEN REPORT**

The following activities are successfully carried out as per the resolution made in first meeting of the academic year 2021-22 which was held on 16.07.2021.

<b>RESOLUTION</b>	<b>ACTION TAKEN REPORT</b>
It is decided to read and confirm the minutes of the previous meeting.	Read and confirmed the minutes of the previous meeting.
It is decided to prepare year plan and academic calendar for the year 2021-2022.	Prepared year plan and academic calendar for the year 2021-2022.
It is decided to held discussion on preparation of SSR and process of third cycle accreditation.	Hold discussion on preparation of SSR and process of third cycle accreditation.
It is decided to form different committee to update college website according to NAAC accreditation guidelines.	Different committees were formed to update college website according to NAAC accreditation guidelines.
It is decided to collect and analyze Feedbacks from all stakeholders and to publish the report on website.	Feedbacks are collected and analyzed to publish the report on website.
It is decided to sanction duty leaves for the participation in FDP/STC/webinars to the teaching faculty.	It is decided to sanction duty leaves for the participation in FDP/STC/webinars to the teaching faculty.
It is decided to accelerate the research work of minor research projects sanctioned by the University of Mumbai.	It is decided to accelerate the research work of minor research projects sanctioned by the University of Mumbai.
It is decided to prepare AQAR of the year 2020-2021 after declaration of results.	The discussion made on preparation and submission of AQAR of the year 2020-2021.
It is decided to upgrade the infrastructure.	Decision was taken for the maintenance of infrastructure.

IQAC Coordinator

Principal  
Br. Balasaheb Khardekar College, Vengurla



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### **NOTICE**

**Date: - 21.12.2021**

All the IQAC members are hereby informed that the second meeting of IQAC for the academic year 2021-2022 is scheduled on 23.12.2021 at 12.30 pm in the Principal Cabin. The brief agenda of the meeting is as follows. All the members are requested to remain present in time to attend the meeting.

IQAC Coordinator

Principal

Br. Balasaheb Khardekar College, Vengurla

### **AGENDA OF THE MEETING**

1. To read and confirm the minutes of the previous meeting.
2. To discuss about the preparation of IIQA submission for third cycle.
3. To held discussion on preparation of SSR and process of third cycle accreditation.
4. To update college website according to NAAC accreditation guidelines.
5. To prepare and submit AQAR year of the year 2020-2021.
6. To discuss about the maintenance of infrastructure.

## MINUTES OF THE MEETING

**Meeting No. 2**

**Date: - 23.12.2021**

**Venue: - Principal Cabin**

**Time: - 12.30 pm**

The second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 23.12.2021 at 12.30 pm in Principal Cabin. The meeting was chaired by Hon. Principal Dr. V. A. Dewoolkar. IQAC Coordinator Prof. D. B. Rane welcomed the chairperson Principal Dr. V. A. Dewoolkar and all the members of IQAC. The following agenda items were discussed in the meeting and made resolutions universally. IQAC Coordinator was put off the meeting the after the vote of thanks of the chairperson.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
01.	To read and confirm the minutes of the previous meeting.	It is decided to confirm the minutes of the previous meeting.
02.	To discuss about the preparation of IIQA submission for third cycle.	It is decided to submit IIQA by the end of February 2022 for third cycle.
03.	To held discussion on preparation of SSR and process of third cycle accreditation.	It is decided to prepare of SSR up to the 10 <sup>th</sup> of April 2022 for third cycle accreditation.
04.	To update college website according to NAAC accreditation guidelines.	It is decide to update college website according to NAAC accreditation guidelines.
05.	To prepare and submit AQAR year of the year 2020-2021.	It is decided to submit AQAR in the second week of February 2022 for the year 2020-2021.
06.	To discuss about the maintenance of infrastructure.	It is decided to take review of infrastructure maintenance.

The following members were present for the meeting.

<b>Name of the member</b>	<b>Signature</b>
Prin. Dr. V. A. Dewoolkar (Chairman)	
Hon. Dr. M. J. Desai-More (Management Representative)	
Hon. Mr. S. Y. Dubaley (Alumni Representative)	
Hon. Mr. S. G. Khambkar (Society Representative)	
Hon. Mr. Parshuram Warang (Industry Representative)	
Hon. Mr. Sanjay V. Punalekar (Stakeholders Representative )	
Dr. Sou. D. S. Patil (Teachers Representative)	
Dr. M. B. Chougale (Teachers Representative)	
Mr. S. H. Mane (Teachers Representative)	
Mr. B. M. Bhairat (Teachers representative)	
Dr. M. M. Mujumdar (Teachers Representative)	
Dr. B. G. Gaikwad (Teachers Representative)	
Mr. S. A. Patil (Office Representative)	
Mr. Almeda Mariya Ashish (Student Representative)	
Mr. D. B. Rane (Coordinator)	

### **ACTION TAKEN REPORT**

The following activities are successfully carried out as per the resolution made in second meeting of the academic year 2021-22 which was held on 23.12.2021.

<b>RESOLUTION</b>	<b>ACTION TAKEN REPORT</b>
It is decided to confirm the minutes of the previous meeting.	The minutes of the previous meeting is confirmed.
It is decided to submit IIQA by the end of February 2022 for third cycle.	The IIQA is submitted on 21.2.2022 for third cycle.
It is decided to prepare of SSR up to the 10 <sup>th</sup> of April 2022 for third cycle accreditation.	The preparation of SSR is almost completed for the third cycle accreditation.
It is decide to update college website according to NAAC accreditation guidelines.	Update of college website is in progress according to NAAC accreditation guidelines.
It is decided to submit AQAR in the second week of February 2022 for the year 2020-2021.	The AQAR is submitted on 4.2.2022 for the year 2020-2021.
It is decided to take review of infrastructure maintenance.	Steps were taken for the infrastructure maintenance.

IQAC Coordinator

Principal  
Br. Balasaheb Khardekar College, Vengurla





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### **NOTICE**

Date: - 09.03.2022

All the IQAC members are here by informed that the third meeting of IQAC for the academic year 2021-2022 is scheduled on 11.03.2022 at 10.00 am in the Principal Cabin. The brief agenda of the meeting is as follows. All the members are requested to remain present in time to attend the meeting.

IQAC Coordinator

Principal  
Br. Balasaheb Khardekar College, Vengurla

### **AGENDA OF THE MEETING**

1. To read and confirm the minutes of the previous meeting.
2. To prepare and submit SSR for the third cycle accreditation.
3. To update college website according to NAAC accreditation guidelines.
4. To organize workshop on departmental presentations before NAAC Peer Team
5. To discuss next year's academic calendar, year plan, departmental activities and collect feedback.

## MINUTES OF THE MEETING

**Meeting No. 3**

**Date: - 11.03.2022**

**Venue: - Principal Cabin**

**Time: - 10.00 am**

The third meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 11.03.2022 at 10.00 am in Principal Cabin. The meeting was chaired by Hon. Principal Dr. V. A. Dewoolkar. IQAC Coordinator Prof. D. B. Rane welcomed the chairperson Principal Dr. V. A. Dewoolkar and all the members of IQAC. The following agenda items were discussed in the meeting and made resolutions universally. IQAC Coordinator was put off the meeting the after the vote of thanks of the chairperson.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Resolution</b>
01.	To read and confirm the minutes of the previous meeting.	It is decided to confirm the minutes of the previous meeting.
02.	To prepare and submit SSR for the third cycle accreditation.	It is decided to prepare and submit SSR in the second week of April 2022 for the third cycle accreditation.
03.	To update college website according to NAAC accreditation guidelines.	It is decided to update college website according to NAAC accreditation guidelines.
04.	To organize workshop on departmental presentations before NAAC Peer Team	It is decided to organize workshop on departmental presentations before NAAC Peer Team
05.	To discuss next year's academic calendar, year plan, departmental activities and collect feedback.	It is decided to discuss next year's academic calendar, year plan, departmental activities and collect feedback.

The following members were present for the meeting.

<b>Name of the member</b>	<b>Signature</b>
Prin. Dr. V. A. Dewoolkar (Chairman)	
Hon. Dr. M. J. Desai-More (Management Representative)	
Hon. Mr. S. Y. Dubaley (Alumni Representative)	
Hon. Mr. S. G. Khambkar (Society Representative)	
Hon. Mr. Parshuram Warang (Industry Representative)	
Hon. Mr. Sanjay V. Punalekar (Stakeholders Representative )	
Dr. Sou. D. S. Patil (Teachers Representative)	
Dr. M. B. Chougale (Teachers Representative)	
Mr. S. H. Mane (Teachers Representative)	
Mr. B. M. Bhairat (Teachers representative)	
Dr. M. M. Mujumdar (Teachers Representative)	
Dr. B. G. Gaikwad (Teachers Representative)	
Mr. S. A. Patil (Office Representative)	
Mr. Almeda Mariya Ashish (Student Representative)	
Mr. D. B. Rane (Coordinator)	

### **ACTION TAKEN REPORT**

The following activities are successfully carried out as per the resolution made in third meeting of the academic year 2021-22 which was held on 11.03.2022.

<b>RESOLUTION</b>	<b>ACTION TAKEN REPORT</b>
It is decided to confirm the minutes of the previous meeting.	The minutes of the previous meeting is confirmed.
It is decided to prepare and submit SSR in the second week of April 2022 for the third cycle accreditation.	The SSR is submitted on 17.4.2022 for the third cycle accreditation.
It is decided to update college website according to NAAC accreditation guidelines.	Update of college website is in progress according to NAAC accreditation guidelines.
It is decided to organize workshop on departmental presentations before NAAC Peer Team	The workshop is organized on departmental presentations before NAAC Peer Team
It is decided to discuss next year's academic calendar, year plan, departmental activities and collect feedback.	The discussion is made on next year's academic calendar, year plan, departmental activities and collect feedback.

IQAC Coordinator

Principal  
Br. Balasaheb Khardekar College, Vengurla